

## MEMO for Advertising in Tidbits of Greeley/Centerra/Loveland

Date: \_\_\_\_\_

\_\_\_\_\_ has agreed to place an ad in Tidbits of Greeley/Centerra/Loveland Colorado to run for a period of at least \_\_\_\_\_ months starting \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_. The ad size is \_\_\_\_\_ and the cost of the ad is \$\_\_\_\_\_ per month payable each month in advance.

Company Name: \_\_\_\_\_

Owner/Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Credit card info: Type of Card: \_\_\_\_\_  Debit  Credit

Name on Card: \_\_\_\_\_

CC # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp Date: \_\_\_\_ / \_\_\_\_ Code: \_\_\_\_\_

CC Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Permission to charge card  One time  Monthly Initials: \_\_\_\_\_

The above defines an agreement made this day between **HandShake Publishing** and the party listed above. **HandShake Publishing** works on the assumption that a person's word is their bond. However, we know that circumstances can come about and things may change. If for any reason the advertiser does not want to continue with this arrangement, please pay for the advertising received and give us a thirty-day notice. If you are agreeable with this memo, let's have a HANDSHAKE and each of us will initial this MEMO.

HandShake Publishing: \_\_\_\_\_ Advertiser: \_\_\_\_\_

A different edition of Tidbits of Greeley/Centerra/Loveland is published online every week.  
The print edition is published and distributed every-other-week.

Checks Payable to: **HANDSHAKE PUBLISHING** – 4025 Temple Gulch Cir. – Loveland CO 80538